

Obtaining Services on Labor Outsourcing Basis for the Kandy Municipal Council

Applications are invited from qualified candidates to provide the following services on labor outsourcing basis for the service requirements of the Kandy Municipal Council. Accordingly, applications should be sent by Registered Post to the address of Municipal Commissioner, Kandy Municipal Council, Kandy, before 09.10.2026, with the name of the post stated on the top left corner of the envelope.

01. To obtain Driver Service (Tractor Driver / Lorry Driver)

1. Number of Positions : 07
2. Age : All applicants must be not less than 18 years of age and not more than 40 years of age as of the closing date for applications.
3. Allowance : The daily allowance is Rs. 2,019.33 (Must work a minimum of 25 days per month)
4. Educational Qualifications : Should have passed 06 subjects with at least 02 credit passes in not more than two sittings at the G.C.E. (Ordinary Level) Examination, with 05 subjects passed in a single sitting.
5. Professional Qualifications : Must possess a valid driving license, issued by the Commissioner General of Motor Traffic, relevant to the respective position

Must possess a driving license for heavy motor vehicles with a tare weight exceeding 34 cwt, heavy trailers, and buses capable of carrying not more than 32 passengers. (Must have obtained a Class A vehicle license under the old licensing system or a Class B license under the new licensing system, issued by the Commissioner of Motor Traffic, at least 03 years prior to the closing date for applications.)
6. Experience : Must have a minimum of 03 years of experience after obtaining the driving license (Experience must be proven with certificates).
7. Physical Qualifications : Must be physically fit in every respect to perform the duties of the post.

Must have a minimum height of 5 feet 2½ inches.

Every candidate must possess good eyesight and be physically and mentally fit to serve during both daytime and nighttime.
8. Selection Method : Among those who have submitted applications, all candidates who possess the basic qualifications required for recruitment will be directed to a structured interview and a Practical test. Following the verification of all required qualifications, eligible candidates will be selected and recruited based on the order of merit of the marks obtained.

Persons selected to provide the service will be engaged subject to the following conditions:

1. Must agree to work in any shift.
2. Must be engaged in duties on a full-time basis.
3. Must enter into a service agreement for a period of 1 year relevant to the provision of service, and this duration may be extended based on service requirement.

7. Other qualifications :
- The applicant must be a citizen of Sri Lanka and a resident within the Kandy Municipal Council limit. (In the event that applicants satisfying the qualifications are not available, applicants from outside the municipal limits will be considered.)
 - All qualifications required for recruitment must be fully completed in every respect as of the closing date for applications.
 - The applicant must possess an excellent character.

02. To obtain Water Pump Operator Service

1. Number of Positions : 05
2. Age : All applicants must be not less than 18 years of age and not more than 40 years of age as of the closing date for applications.
3. Allowance : The daily allowance is Rs. 1,986.66 (Must work a minimum of 25 days per month)
4. Educational Qualifications : Should have passed 06 subjects with at least 02 credit passes in not more than two sittings at the G.C.E. (Ordinary Level) Examination, with 05 subjects passed in a single sitting
5. Professional Qualifications : Should have completed NVQ Level 3 or a higher-level course in Electrician / Mechanical Technician or an associated field.
6. Experience : Must have a minimum of 01 year of experience relevant to the field (Experience must be proven with certificates).
7. Physical Qualifications : Must be physically fit in every respect to perform the duties of the post
8. Selection Method : Among those who have submitted applications, all candidates who possess the basic qualifications required for recruitment will be directed to a structured interview. Following the verification of all required qualifications, eligible candidates will be selected and recruited based on the order of merit of the marks obtained.

Persons selected to provide the service will be engaged subject to the following conditions:

1. Must agree to work in any shift.
2. Must be engaged in duties on a full-time basis.
3. Must enter into a service agreement for a period of 1 year relevant to the provision of service, and this duration may be extended based on service requirement.

9. Other qualifications :
- The applicant must be a citizen of Sri Lanka and a resident within the Kandy Municipal Council limit. (In the event that applicants satisfying the qualifications are not available, applicants from outside the municipal limits will be considered.)
 - All qualifications required for recruitment must be fully completed in every respect as of the closing date for applications.
 - The applicant must possess an excellent character.

1. Duties expected to be performed through the service:

1. Uninterrupted distribution of water to consumers
2. Inspection of defects in machinery and pumps, and notifying the relevant departments
3. Accurate record-keeping of daily running times and water meter readings in logbooks as the primary duty
4. Ensuring the cleanliness and security of the pump house premises
5. Safeguarding inventory goods
6. Assisting in audit activities and reporting to superior officers and the head office in emergency situations

03. To obtain Water Meter Reader Service

1. Number of Positions : 03
2. Age : All applicants must be at least 18 years of age and not more than 40 years of age on the date of submission of applications.
3. Allowance : Daily allowance is Rs. 1926.66. (Must work a minimum of 25 days per month)
4. Educational Qualifications : Passed 06 subjects with at least 2 credits, including Mathematics, at the General Certificate of Education Ordinary Level Examination, in not more than two sittings.
5. Physical qualifications : Must be physically fit in every way to perform the duties of the position.
6. Selection method : All applicants who meet the basic qualifications required for recruitment from among those who have submitted applications will be directed to a structured interview. After verifying all

required qualifications, eligible applicants will be selected and recruited based on the priority of marks obtained.

The persons selected to obtain the service shall be engaged in service subject to the following conditions:

- i. Must be engaged in duties on a full-time basis.
- ii. Must enter into a service agreement for a period of one (01) year relevant to the provision of services, and this period may be extended based on service requirements.

8. Other Qualifications :
- The applicant must be a citizen of Sri Lanka and a resident within the Kandy Municipal Council limit. (In the event that applicants satisfying the qualifications are not available, applicants from outside the municipal limits will be considered.)
 - All qualifications required for recruitment must be fully completed in every respect as of the closing date for applications.
 - The applicant must possess an excellent character.

9. Duties / Scope of Work expected to be performed by the Service:

1. Visiting customer premises within the assigned area, accurately reading water meters, and sending text messages (SMS) to customers' mobile phones on the same day.
2. Handing over the relevant reports and carbon copies with customer signatures to the office.
3. Reporting in writing to higher authorities regarding abnormal variations in water usage, use of domestic water for other commercial activities, unauthorized water connections, and customer complaints.
4. Indicating the reasons in instances where bills could not be issued.
5. Performing other related duties assigned from time to time by higher officers while safeguarding departmental revenue.

Note :- Applications for the provision of these services can be downloaded from the Kandy Municipal Council website - www.kandy.mc.gov.lk. All the necessary qualifications shall be met as at the closing date of applications and the decision of the Municipal Commissioner of Kandy Municipal Council shall be final with regard to the obtaining of services. The Municipal Commissioner of Kandy Municipal Council reserves the right for postponing or making changes to this recruitment and cancelling or amending this notice after or during the period of calling for applications.

A.H.M. Indika Kumari Abeysinghe
Municipal Commissioner
Kandy Municipal Council

25.09.2026

Specimen Application

**Obtaining Tractor Driver/Lorry Driver/ Water Meter Reader/Water Pump Operator
Services on Labor Outsourcing Basis for the Kandy Municipal Council
(Strike out all posts other than the post applied for with a single line)**

01. The local government body to which the applicant belongs:

02. (a) Name with initials (in Sinhala) :

(b) Full name (in Sinhala) :

(c) Full name (In English Block Capitals):

03. National Identity Card Number

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04. Date of Birth: - Year: Month: Date:

05. Age as of the closing date for applications (09.10.2026) Years..... Months..... Days.....

06. Gender :

07. Civil Status :

08. Permanent Address :

09. Telephone No. :

10. Whether a Sri Lankan Citizen?

If so, whether by descent or by registration?

11. Educational Qualifications

11. (I) G.C.E. (Ordinary Level) Examination

Year :

Admission No :

Index No.	Subject	Grade obtained
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		

11. (II) G.C.E. (Advanced Level) Examination

Year :

Admission No :

Index No.	Subject	Grade obtained
01		
02		
03		
04		

12. Details of Other Educational Qualifications

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13. Professional Qualifications and Work Experience:

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14. Applicant's Certification:

I hereby certify that the information provided by me above is true and accurate. I am clearly aware that if any of the information provided above is found to be false before my selection, I will be disqualified for the appointment, and if discovered after selection, I will be subject to immediate dismissal from service without the payment of any compensation.

Date:.....

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Applicant's signature